



RNPSLO BUSINESS PLAN 2024

DBS REVIEW

Aim

To ensure that all people associated with RNPSLO are registered with the DBS Update service.

Registration with the DBS update service

Safeguarding is at the core of our mission. To ensure we maintain the highest standards of child protection, the Board of Trustees have decided to implement the annual use of the DBS Update Service. This decision is aimed at providing continuous assurance to parents and carers that our staff are always suitably vetted.

What This Means:

- **DBS Update Service Registration:** Each staff member is required to register their DBS with the Update Service. The annual fee for this service is £13.00 per person.
- **Deadline for Registration:** We kindly ask all staff to complete this registration within 28 days of your DBS check.
- **Annual Renewal:** The Update Service will need to be renewed annually, and we will rely on each of you to ensure this is done in a timely manner.

Why This is Important:

1. **Transferability:** By registering your DBS with the Update Service, it becomes portable and can be used with multiple employers, saving you from having to apply for a new check each time you change jobs.
2. **Current and Up-to-Date Information:** A DBS check is accurate only on the day it is issued. The Update Service ensures that the DBS status is regularly refreshed, and any changes are promptly reported. This is crucial for our ongoing suitability checks.
3. **Enhanced Safeguarding:** Regularly updating and checking DBS statuses minimises the risk of outdated information, which is vital for our safeguarding measures. This process helps us identify and address any potential issues swiftly.

Financial Considerations:

While we understand that asking staff to bear this cost may be challenging, this practice is common across the early years sector and included within contracts. Due to our tight budget constraints, we are unfortunately unable to cover this cost as an employer.

We believe that by participating in the Update Service, we are not only meeting regulatory requirements but also enhancing our collective responsibility towards child safety.

Support :

We value and appreciate commitment to our shared mission.

Together, we can continue to provide the high-quality care and safe environment that Jack and Jill's is known for.

How we will do this

A review of all people associated with RNPSLO for their DBS checks to be undertaken to ascertain how many are registered with the update service.

Actions to be taken

Those who are not registered with the update service will undertake a new DBS check which the cost RNPSLO will meet and then register with the update service within 28 days paid for by the people associated with RNPSLO.

Long term aim

By 27th September 2024 all people associated with RNPSLO will be registered on the DBS Update service and termly update checks can be carried out.

Evaluation on completion.