



Safeguarding children

Supervision of children on outings or visits.

Children benefit from being taken out of the setting to go on visits to suitable places of interest.

Staff in our settings ensures that there are procedures to keep children safe on outings.

- Parents sign a general consent form on registration for their children to be taken out as a part of the daily activities.
- There is a risk assessment for the venue chosen which is reviewed regularly.
- A risk assessment is carried out before the outing takes place.
- Our child to adult ratio is high, normally one adult to two children, depending on their age, sensibility and type of venue as well as how it is reached.
- Named children are assigned to staff to ensure each child is supervised, to ensure no child goes astray, and that there is no unauthorised access to children.
- Outings details are displayed informing of the date and time of outing, the venue and the mode of transport, names of staff assigned to children, and time of return.
- Staff takes a mobile phone on outings and supplies of tissues, wipes, pants etc/ as well as a first aid box.
- If children are on prescribed medication ensure the medication is taken and administered as required
- Staff will take a list of children with them and contact numbers for emergencies.

Policy dated

Policy signed

Policy reviewed